

CIRCUIT COURT FOR BALTIMORE CITY ACCOUNTING DEPARTMENT COURTHOUSE EAST 111 N. CALVERT ST., ROOM 405 BALTIMORE, MD. 21202	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2180
		Forward three (3) copies to address at left

DATE: 09/21/11

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No	Description of Records (Same title as listed on Schedule)	Authorization		Inclusive Date of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No				
1	Miscellaneous Accounting Records	2330	II 5 f	06/01/99 thru 12/31/05	8 cubic feet		
2	Jury, Grand Jury, Baliff & Witness Records	2330	I 6 b	01/02/03 thru 06/30/05	3 cubic feet		
3	Accounting Records	2330	II 5 k	07/01/05 thru 06/31/06	2 cubic feet		

Destruction Approved by Maryland State Archives

10/3/11   
Date State Archivist

Destruction Certification

\_\_\_\_\_  
\_\_\_\_\_  
Signature of Court Official Title Date